

## PRESENCE IN SCHOOL BUILDINGS/ON GROUNDS

The Evansville Community School District Board of Education recognizes that school buildings and grounds should be accessible for public use and that a variety of persons may want to use school facilities for a variety of reasons. At the same time, the Board recognizes that it has a responsibility to protect the safety of students, staff and others while they are using school buildings and grounds and to make sure the educational process is not disrupted.

Therefore, only the following individuals will be authorized to be present in a school building or on school grounds:

- school district employees and school board members when performing school district related responsibilities;
- students who are enrolled in the school when participating in school-related activities;
- individuals specifically authorized by Board policy to be in the school building;
- individuals attending or participating in events or activities open to the public;
- other individuals with permission of the building principal or district administrator;
- members of the community using school playground equipment or athletic school facilities outside of the school day; and

Such authorization is in effect as long as the individuals are using district buildings and grounds for the reasons specified and their conduct is in line with appropriate behavior standards. (Refer to policy #731). During school hours all visitors need to utilize visitor management protocol in offices.

State law specifically prohibits registered sex offenders from being on public school premises unless they have provided the required prior notification to school officials or fall under one of the exceptions provided by law. It is the responsibility of a registered sex offender to provide the required school notification in writing. After receiving the required prior notification, the building principal shall determine whether the registered sex offender will be allowed to be present on school premises for the proposed purpose or event and determine any conditions that may be placed on such permission for the safety of other persons present in the school environment.

Legal Ref.: Sections 118.07(4) Wisconsin Statutes (Health and Safety Requirements)  
120.12(1) (School Board Duties)  
120.13(35) (School Board Powers)  
121.02(1)(i) (School District Standards)  
301.475 (Sex Offenders to Notify Schools)

Local Ref: Policy #830 – Use of School Facilities  
Policy #860 – Visitors to the School  
Policy #860 Form – Visitors Request Form